

EMERGENCY PREPAREDNESS HAZEL CREEK MONTESSORI

8903 NE Koura Rd.
Bainbridge Island, WA 98110
(206) 780-1928

Basic Needs

Shelter – Should the structures of our facility become damaged, we will have an inspection before re-entry. Should we be unable to re-enter a building due to damage, we will utilize what is available to us. There are a total of 10 structures on our property, plus a greenhouse, an authentic 20 ft. Sioux Native American Teepee Lodge, a variety of vehicles, tarps and rope available for emergency shelter situations.

Food – Our facility stores enough food for 100 people for 3 or more days. Our supplies may include oatmeal, beans, rice canned fruit and vegetables. Our menu will be kept simple, nutritious and easy to store.

Water – We will keep on hand 1 gallon of potable water per person/per day for 3 days. For washing, possible fire extinguishing and sanitation, our sources of water will come from the swimming pool, rainwater catch basins and the seasonal creek.

Sanitation – We have several porta potties on site at HCM. We have Clorox stored with emergency supplies to sanitize and make contaminated water potable. We will also boil water when necessary.

First Aid & Expertise – The entire staff has their current CPR-HIV-AIDS training. Many of the staff are both Red Cross Certified Professional Rescuers and Lifeguards. Ollie and Janice have been certified with the Coast Guard for Boating Safety (i.e., transportation, living on an island may give rise to the need of the use of boats). Staff have attended an Emergency Preparedness Class given by Bainbridge Prepares Volunteer

Staff. Ollie has given detailed instructions and a guided tour to our staff around the campus to show everyone where all electrical, water and propane sources are. He has instructed everyone how to shut off these sources in case of an emergency. A policy has been written and reviewed for the extensive Emergency Plan specifically for our school for quarterly and annual review by our staff. We have partnered with Bainbridge Island Prepares who deals specifically with local and national disaster preparedness. We will coordinate with Bainbridge Island Prepares, Bainbridge Island Fire Department and City Hall for both on going trainings and executing plans for all emergency related occurrences.

Supplies and Equipment – There are two Blue 50-gallon barrels filled with potable water. Our emergency supplies include radios, batteries, flashlights, cooking utensils, matches, candles, diapers, hygiene products, toilet paper, paper towels, food, individual kits, whistles, first aid kits, manuals for emergencies, red and green cloth for overhead alert to helicopters, walkie talkies, changes of clothing, etc. We have included items suggested by several sources specific to our needs. We are fortunate at our facility to have hand tools, gas driven tools and heavy machinery to help in the aid of the removal of debris, the repair of any damage and the re-building of structures.

Transportation – Should transportation become limited, we will have access to walking, bicycling and boating if the need arises. We will also have riding lawn mowers, tractors and excavation equipment available. As volunteers for Bainbridge Island Prepares, we will continue to enroll in training classes given locally to stay informed and have the skills necessary to act in case of an emergency. We have mapped evacuation routes from our property.

Training and Alarm Systems – The staff will remain current with all Red Cross CPR training. We will practice emergency drills with the children on a monthly basis. Our drills are conducted by the staff, removing every child quietly from the classroom, checking the bathrooms and taking our medication box, emergency phone numbers for all the students, roll book,

along with our emergency first-aid backpack. We then count the children and return quietly to our work. These drills are recorded and posted for your viewing. The local Fire Marshal checks our facility every two years to ensure the safety of our program. We keep a fully inspected fire extinguisher in each classroom. Our sprinkler systems system is checked yearly in the white schoolhouse along with our fire alarm system in the red schoolhouse.

Contacts – HCM will have **one** out of state contact number that families can call. That number will be as follows: **(406) 622-5974**, Bonnie and Larry Cook. Should communication be cut off, you can call this number to find out our status. We keep a plug-in phone at the facility that is not dependent on electricity. Every staff person has a cell phone daily at work. We will remain in contact with the local authorities when possible. We will have walkie-talkies, cell phones and possible CB connection to get news out about the status of HCM. HCM has installed StarLink for communication.

Be Prepared – In the event something should happen, we would like to assure our families that being prepared both mentally and physically is extremely important to the staff at HCM in order to provide the best possible care for your children and our community. Thank you for taking the time to help us prepare.

HCM has taken on the challenge to be the most well-prepared facility with training, supplies & readiness. We have created an 'All School' system with fully equipped backpacks supplied with enough devices, supplies and emergency information that every teach in every classroom can 'grab and go' at a moment's notice. All staff are equipped and trained on the use of every item in the backpacks and how their resources and protocol for any given emergency situation.

Family Challenge — We want to become the 1st school to have not only our own school ready for an emergency but to have every family to have 'basics' prepared at their homes. Here is a list of items to gather and have in your home and a 'to-do' list suggest by Bainbridge Island

Prepares. We encourage everyone to becomes a volunteer with Bainbridge Island Prepares and map your neighborhood.